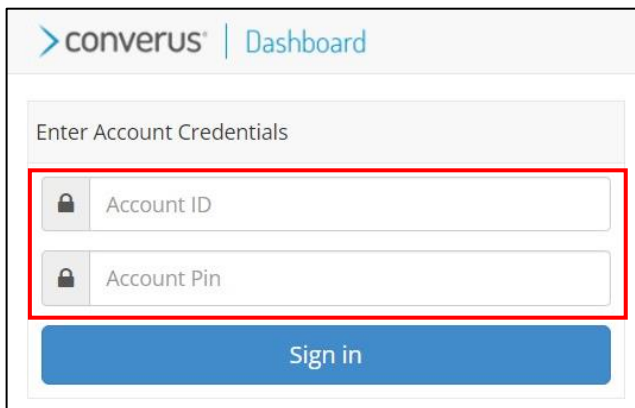
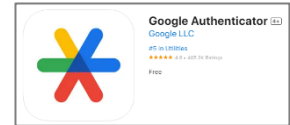



Google Authenticator Setup

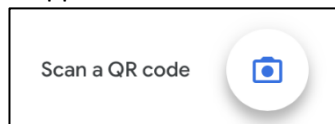
When accessing the dashboard, you will enter your ID and PIN and then a 6-digit authentication code. This process is called two-factor authentication (ID/PIN & 6-digit code).

1. Obtain personal ID and PIN login for dashboard from account Admin user. Will resemble the following format.
Account ID: XXXXXXXXXXXX
Account PIN: XXXXXXXXXXXX
2. Download Google Authenticator App from Apple or Google Play store (Free)
 - If you have an Android phone, you will also need to download a QR code scanner.
3. Using a browser such as Chrome or Safari, go to <https://www.converus.net/>
 - You must use <https://> rather than <http://> in the URL. This is a secure site. You should bookmark the page in your browser for easy access.
4. Enter in your ID and PIN into field provided

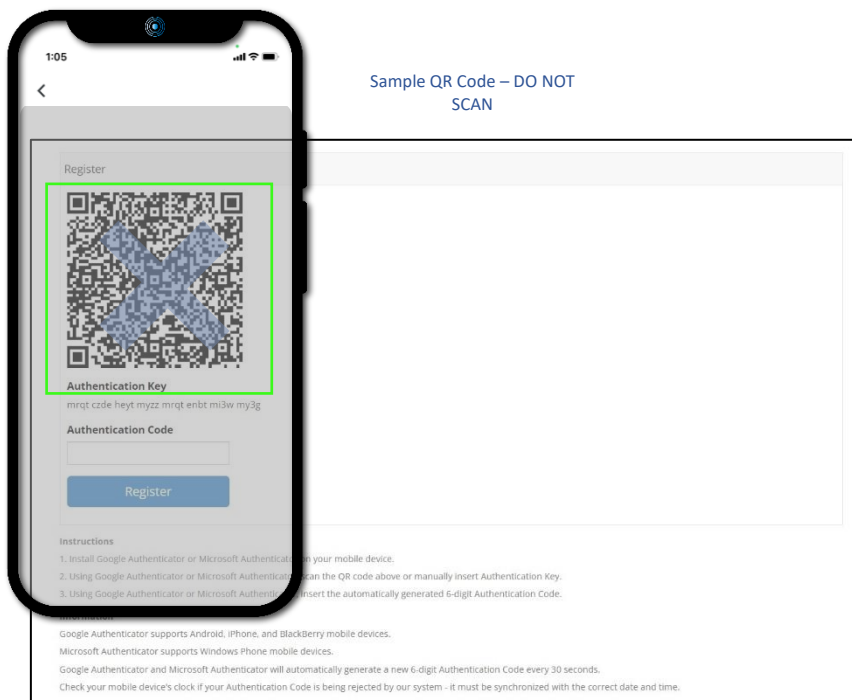


5. Launch the Authenticator app and select **Plus** button at bottom 

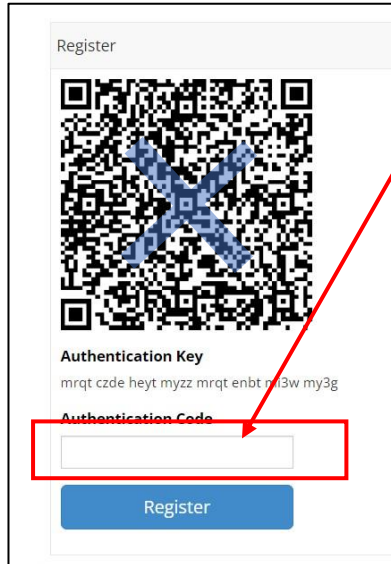
6. Select **Scan a QR code**



7. Hold QR capture screen on phone up to QR presented on Dashboard login screen.

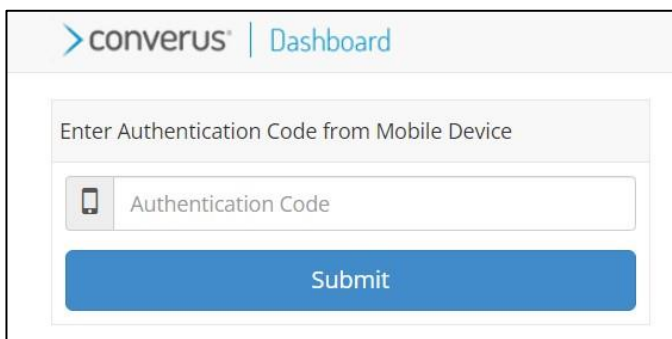


- Once the google authenticator automatically captures the QR code, it will go back to the main screen and start presenting a 6-digit code. This code will change every 60 seconds but will now be permanently linked to your ID & PIN and only be usable by you or someone with your ID & PIN and phone.
These instructions can also be found on pages 45-46 of the EyeDetect user guide.
- Go back to Dashboard login screen and enter in new 6-digit code into field below **Authentication Code** and above **Register**



- Click **Register**.

You will now be logged into your Converus Dashboard and have completed the setup for Google Authenticator with your ID & PIN. Any subsequent time you login, you will not see or need to scan a QR code. You would instead see a field asking for your Authentication Code from Mobile Device (image below) which you would then obtain by opening your Google Authenticator app on your phone, enter it in before expires or changes and select **Submit**.



Any time you purchase a new mobile device or phone, you will need to redo this setup process with your new phone. For further information, please reference the EyeDetect user guide.